Vision
Luzerne/Schuylkill Counties have a world-class competitive workforce.

Mission
To ensure a demand-driven, world-class workforce system aligned with economic development and education.

Karen Kenderdine
L/S WIB Chairperson
Vice President & Relationship Advisor
Miners Bank, A Division of Mid Penn Bank

Patricia Lenahan
Executive Director
Luzerne/Schuylkill Workforce Investment Board, Inc.

www.lswib.org
Due to ongoing technological innovations, and the retirement of the baby-boomer generation, America’s workforce is changing and is very different than it was a decade or two ago. Signs indicate that the labor force is not equipped with the skills for the present day workforce. With this in mind, the Luzerne/Schuylkill Workforce Investment Board (L/S WIB) is working diligently to help local businesses meet their workforce needs by supporting programs aimed at providing career awareness and occupational training to job seekers and students:

- Through partnerships with local employers, Chambers of Commerce, and the Manufacturers and Employers Association, the L/S WIB actively promotes apprenticeship programs, internships, work experiences, and on-the-job training opportunities.
- Working closely with career and technical centers, and institutions of higher learning, the L/S WIB provides assistance in developing continuing education programs that are responsive to the needs of today’s businesses.

The L/S WIB is responsible for administrative and fiscal oversight, contracting, chartering, and monitoring of all Workforce Innovation and Opportunity Act (WIOA) funded programs for one-stop centers activities and services offered at the PA CareerLink® sites in Luzerne and Schuylkill Counties.

**By the NUMBERS**

| Foot Traffic | 72,800 |
| Veterans Served | 2,055 |
| Job Openings Posted | 23,572 |
| Unemployment Claimants Served | 15,681 |
| Businesses Served | 4,760 |
| Recruitment Events | 674 |
| On The Job Training (OJT) | $614,443 |

You decide the level of service you want from us; no need is too big or too small. Our Business Services Team can help you fill one position or hundreds! Services include, but are not limited to:

- Application distribution
- Applicant prescreening
- Administration of assessment tools
- Interviewing and scheduling assistance
- Designating a Business Services Team member exclusively to your company
- Facility usage for job fairs and recruitment
- Labor market and human resource information
- Information on federally funded training and other cost saving programs
- Demographic information
- Statistical data
- Rapid Response/ Layoff aversion assistance
- On the Job Training (OJT) Program
- Industry/ Sector Partnerships

The L/S WIB promotes career awareness to local school district students. Students learn about local businesses, the economic outlook for the future, and how self-sustaining wages and a career pathway can be achieved in the Luzerne/Schuylkill Workforce Area.

**BUSINESS SERVICES at Pennsylvania CareerLink**

**ON THE JOB TRAINING (OJT)**

**What is OJT?** OJT is a free, federal program that offers qualified employers the opportunity to receive a training reimbursement.

**Why use OJT?** OJT reimburses businesses a percentage of new hire’s wages for up to six (6) months.

**When can OJT be used?** When your company is hiring for full-time, regularly scheduled positions listed on the High Priority Occupation list and that are at a minimum of 32 hrs/wk, and $10.00/hr.

**Rapid Response**: Rapid Response is an early intervention service that assists workers and employers affected by layoffs, plant closures, or natural disasters. It provides access to the Commonwealth’s PA CareerLink® system of user-friendly resources and information to help transition workers into reemployment. The primary objective of Rapid Response is to provide workers with the resources and services they need to allow them to find new jobs or get the training and education needed for new careers so that they can get back to work quickly.

Rapid Response also works closely with companies to avert layoffs and keep a skilled workforce engaged in the existing regional economy or industry. By conducting a thorough assessment, the Rapid Response team tries to help the company acquire resources to reduce the possibility of layoffs or a plant closure.

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**INCUMBENT WORKER TRAINING (IWT)**

**COMING MARCH 2019!**

**SERVICES** are customized to meet your needs so you can accomplish your goals.

**Career Services Include:**

- Case management, aptitude and interest assessments, in-depth resume preparation, GED testing and classes, KeyTrain assessment/remediation, WorkKeys®
- National Career Readiness Certificate, Individual Training Accounts (ITA) for qualifying job seekers, On-the-Job Training (OJT) and customized training programs, information on career pathways, work experience, Your Employability Skills (Y.E.S.) workshops, ServSafe Credential, and on-site job fairs.

**Available Workshops include:**

- How to Navigate PA CareerLink® online, PA CareerLink® Orientation, Writing an Effective Resume, Interviewing with Confidence, How to Land a Government Job, Career Exploration, and Financial Aid Workshops.

**Career Resource Center:**

- Computers with internet access for job search needs. Assistance with PA CareerLink® online registration, employment applications on PA CareerLink® online or other job search websites.
- We can even make copies or fax your resume or application.

**Unemployment Compensation Resources:**

- Assistance with registering your company and posting your job openings on Pennsylvania’s internet-based website: www.pacareerlink.pa.gov
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- We can even make copies or fax your resume or application.

**Priority of Services for Veterans and Eligible Dependents:**

- Trained, qualified staff provides individualized services including, but not limited to, referral to various veterans’ affairs agencies and programs, refer to VA Healthcare, access to DD214 records, resume development, and job search and referral activities.

**Unemployment Compensation Resources:**

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How to Get STARTED...

Do you need to learn new skills to get ahead in the job market? The PA CareerLink® can help. Visit one of our offices to learn about education and training programs offered by area community colleges, universities, trade and training schools. Funding may be available to assist eligible Adults, Dislocated Workers, and Youth obtain employment in high demand occupations.

Useful WEBSITES/RESOURCES

Search for jobs and much more! Create and upload your resume, track job search activities, get job recommendations, and sign up for free events. Get access to the Big Interview, Virtual Job Shadow, and cTorg (helps you identify your transferrable skills). Veterans can match military skills and experience to civilian occupations. Register on our website: www.pacareerlink-pa.gov

The Center for Workforce Information and Analysis provides information on Local Employment Trends, High Demand Occupations, and Salary and Job Growth Statistics at: paworkstats@pa.gov

Explore your future with O*NET OnLine at www.onetonline.org

Your tool for career exploration and job analysis! O*NET OnLine has detailed descriptions of the world of work for use by job seekers, workforce development and HR professionals, students, researchers, and more!